

Concise Minutes - Remuneration Board

Meeting Venue:

Wednesday 12 March, 16:00 – 17:00

**Hybrid – Microsoft Teams and
Conference Room C&D**

Thursday 13 March, 09:00 – 13:00

Meeting date/time:

IRB (02-25)

Attendance

Category	Names
Board Members:	Dr Elizabeth Haywood (Chair) Dame Jane Roberts Hugh Widdis (Virtual)
Secretariat:	Daniel Hurford, Clerk Martha Da Gama Howells, Second Clerk Huw Gapper, Second Clerk Max Bonar-Law, Senior Researcher Ruth Hatton, Deputy Clerk Angharad Coupar, Deputy Clerk (Virtual) Gwenno Day , Support to the Board Nia George, (<i>observing as commencing as Deputy Clerk from 1 April</i>)
Officials Present:	Anna Daniel, Senior Adviser to the Board, Head of Strategic Transformation Service Kate Rabaiotti, Legal Adviser Gareth Howells, Legal Adviser

	<p>Craig Griffiths, Head of Members' Business Support</p> <p>Martin Jennings, Research Team Leader</p> <p>Lisa Bowkett, Chief Finance Officer (Virtual 12 March)</p> <p>Rebeca Jones, Management Accountant (Virtual)</p> <p>Donna Davies, Head of Pensions – Item 9 (Virtual)</p> <p>Deborah Suller, Senior Members' Business Manager - Item 4 (Virtual)</p> <p>Huw Bowen, Senior Business Support Manager - Items 5, 6 and 7</p>
Others in Attendance (Item 4 only):	<p>Trudy Steadman, Beamans</p> <p>Richard Whalley, Beamans</p>

1 Economic Update (16:00 - 16:15)

- The Board noted the presentation on the current economic forecasting.

2 Annual Review of the Determination 2025-26 (16:15-17:30)

- The Board noted the responses to the proposals in the Annual Review of the Determination 2025–26. The Board agreed its final changes to the Determination to be published 31 March 2025.
- The Board agreed to sign off the revised Determination 2025–26 and its decision letter out of meeting.

Action:

- Secretariat to prepare and circulate final Determination and Decision letter to Board.

3 Chair's introduction (9:00 - 9:05)

- The Chair welcomed everyone to the meeting.
- The Board agreed the minutes of the February meeting.

Action:

- Secretariat to publish the minutes for the meeting held on 13 February 2025.

4 Staffing Review (9:05 - 10:15)

- The Board agreed its final proposals for the staff pay and grading review, which will be included in the Review of the Determination for the Seventh Senedd: Consultation Part Two.
- The Board thanked Beamans for the work on this review.

5 Office and Constituent Liaison Fund (10:30 - 10:50)

- The Board agreed additional proposed changes to the OCLF to be included in the Review of the Determination for the Seventh Senedd: Consultation Part Two.

6 Review of the Determination for the Seventh Senedd: Consultation Part One (10.50 - 11.10)

- The Board agreed its draft Report on the Part One consultation, subject to a few minor amendments.
- The Board agreed that the Report would be published by the end of March, alongside the Part Two consultation. The Report would outline its intended approach to proceeding with the proposals and final decisions will be made following the Part Two consultation feedback.

7 Review of the Determination for the Seventh Senedd: Consultation Part Two (11:10 - 11:40)

- The Board considered and agreed its final proposals for the Part Two consultation which will focus on: Members' Pay and personal support; Constituency office and constituent engagement; and Staffing support for Members.

8 End of Term Review (12:10 - 12:30)

- The Board considered its approach to its End of Term review and approved the draft specification for the review.

9 Members Pension Scheme - Memorandum of Understanding (12:30 - 12:50)

- The Board reviewed the Memorandum of Understanding between the Commission, the Board and the Pension Board which has been updated to reflect the appointment of the Third Party Administrator and the requirements of the Pension Regulator's General Code of Practice.

10 Update Paper (12:50 - 13:00)

- The Board noted updates on various matters relevant to its work and its forward work programme.

11 Any other business (13:00)